MINUTES OF PRE-BID MEETING FOR "PRE-QUALIFICATION - SELECTION OF IT COMPANIES
Tender No. NITB-4(310)/2021"
Dated 14-04-2021

A pre-bid meeting of Purchase Committee for tender of **"PRE-QUALIFICATION - SELECTION OF IT COMPANIES" Tender No. NITB-4(310)/2021** was held on 14th April, 2021 at 11:00 am in the Auditorium of National Information Technology Board, under the chairmanship of Mr. Shabahat Ali Shah, Executive Director, NITB, attended by the following **(Annex-A):-**

1. Syed Hussnain Abbas Kazmi, Director General (Admin), NITB / Member
2. Mr. Faisal I. Ratyal, Director General (PMO), NITB / Member
3. Mr. Muahammad Aslam Lashari, Director (F&A), NITB / Member
4. Mr. Muhammad Rizwan, Deputy Director (Admin), Member/Secretary
5. Mr. Faqirullah , Project Director, Smart Office (on the request of DG PMO, NITB)

Agenda:

2. Agenda of the meeting was-

   a) Addressing Pre-bid queries of tender – **"PRE-QUALIFICATION - SELECTION OF IT COMPANIES"** published on 06.04.2021 **(Annex-B)**

   b) Any other point with the permission of the chair.

Discussion / Decisions

3. In response to Tender Notice published on 06.04.2021, representatives of eleven (11) prospective bidders as per **(Annex-C)** attended the pre-bid meeting. The chair opened the forum for discussion in which different queries with regard to bid document and technical requirements of Evaluation Criteria were raised and all those queries were satisfactorily addressed by the committee. **(Annex-D)**

4. The meeting ended with a vote of thanks from and to the Chair.

(Muhammad Rizwan)
Deputy Director (Admin)/
Member/Secretary

(Muhammad Aslam Lashari)
Director F&A
Member

(Faisal I. Ratyal)
Director General (PMO)/
Member

(Syed Hussnain Abbas Kazmi)
Director General (Admin)/
Member

(Shabahat Ali Shah)
Executive Director / Chairman

Government of Pakistan
Ministry of Information Technology & Telecommunication
NATIONAL INFORMATION TECHNOLOGY BOARD
*****

NITB

No. NITB-4(310)/2021

April 14, 2021

COMMITTEE ATTENDENCE SHEET FOR PRELIMINARY OF "PRE-QUALIFICAION SELECTION OF IT COMPANIES"

Sr. No	Name	Designation	Organization	Signature
1	Shabahat Ali Shah	CEO	NITB	
2	Syed Hussnain kazmi	DG (A)	NITB	
3	Faisal Rashid	DG (PMO)	"	
4	M. Rizwan	DD (A)	"	M. Rid
5	M. Aslam Lashevi	Director (P&M)	"	Aslam
6				
7				

Government of Pakistan
Ministry of Information Technology and Telecommunication
NATIONAL INFORMATION TECHNLOLOGY BOARD (NITB)

NITB

PRE-QUALIFICATION NOTICE
SELECTION OF IT COMPANIES

National Information Technology Board (NITB) an attached department of Ministry of Information Technology and Telecommunication (MoITT) and specializes in key automation, design, development, and implementation of robust IT technologies to promote the e-governance culture in all public departments and holistically develop plans, technologies, and infrastructures to boost the performance of the public sector. NITB invites sealed pre-qualification bids from reputed companies registered with Income Tax, Sales Tax departments and which are on Active Taxpayers List of Federal Board of Revenue (FBR).

2.   Pre-qualification / bidding documents, containing detailed terms & conditions and required service specifications/categories are available and can be downloaded from www.nitb.gov.pk and PPRA website at www.ppra.org.pk (free of cost).

3.   A Pre-bid meeting will be held in the premises of National Information Technology Board (NITB) on **14th April, 2021 at 11:00 AM**, at Plot no 24-B, Street No 6, Sector H-9/1, Islamabad.

4.   The bids, prepared in accordance with the instructions in the pre-qualification documents, **must reach on or before 23rd April, 2021 at 11:00am, Technical Bids will be opened on same day at 11:30am at NITB office.**

5.   Bids received after the above deadline shall not be accepted and be returned unopened. Bids through E-mail / Fax shall not be accepted.

6.   The procuring Agency reserves the right to reject any or all the bids and to annul the pre-qualification process at any time, without thereby incurring any liability except provision of reasons thereof to the affected bidder(s).

Deputy Director (Admin)
National Information Technology Board (NITB)
Plot 24-B, Street 6, H-9/1, Islamabad
Phone: 051-9265063

Government of Pakistan
Ministry of Information Technology & Telecommunication
NATIONAL INFORMATION TECHNOLOGY BOARD
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NITB

No. NITB-4(310)/2021

April 14, 2021

VENDORS ATTENDENCE SHEET FOR PRELIMINARY OF "PRE-QUALIFICAION SELECTION OF IT COMPANIES"

Sr. No	Name	Designation	Organization/Firm	Contact No.	Signature	Date & Time
1	Junaid Khan	Director, Business Growth	SCT	0331-5809222	*(signature)*	14th Apr 11:14
2	GOHAR SHAIKH	Director Solution Engg.	INARA-TECH	0333-5200076	Gohar	14-04-21 11:15
3	Raja Khurram	National Manager	Metro pvt	0300 8506404	*(signature)*	14-21-21
4	M. TARIQ KHURSHID	Director	IMR CONSULTING	03009506727	*(signature)*	14-04-21
5	SHERJEEL ZAHID	BUSINESS. LEAD	OVEX TECHNOLOGY	0331388081	*(signature)*	14-04-21
6	Areeba Majeed	Business Analyst	Cybervision International	0334-5500964	*(signature)*	14-04-21
7	Roja Azrax	BDM	Megaplus	0322-5332029	*(signature)*	14-04-21
8	WAJAHAT ALI	DIRECTOR BUSINESS DEV.	Sohochoicez Put. Ltd	0333-9554700	*(signature)*	14-4-21
9	Muhammad Usama	Software developer/ system analyst	NESPAK	0300-4581970	*(signature)*	14-4-21
10	S. Abbas Ali Shah	Software development	N Pentian Engineering and Technologies	0311-0596607	*(signature)*	14-4-21
11	Agif Ali	Director	SmartNeura	0334500004	*(signature)*	14-4-21
12						

Pre-Qualification – Selection of IT Companies for NITB
Tender No. NITB-4(310)/2021
Pre-Bid Meeting held on 14-04-2021 at Auditorium of NITB 11:00 AM
Queries and Answers

SR. NO.	COMPNAY NAME	QUERIES	NITB RESPONSE
1	M/s TMR Consultants (Mr. Tariq Khurshid)	• How much Extensive experience in the customization and deployment / implementation of Open Source and Enterprise ERP solutions required. • How many Successful deployments of Oracle ERP or SAP are required for selection?	• It has been clearly mentioned in the pre-qualification requirement document against each category. • Clearly mentioned in the tender documents
2	M/s Inara Tech (Mr. Gohar Shaikh)	• While we have expertise and have had numerous engagements in the Analytics area; a significant majority catered to the ICT Security domain where utilization of public cloud platforms lacks suitability. Hence our primary focus has been on on-premise deployments of Elasticsearch along with Kibana and Grafana for visualizations. Simultaneously, we have extensive expertise in building customized data pipelines leveraging python, stream sets, Logstash among other notable toolsets. • Along with having approx. 25 resources in all, mostly with relevant skill set currently onboard, we can produce customer recommendations and endorsements based on prior projects but no certifications within the pre-qualifications closing time. However, we can have our resources certified given the opportunity to work with NITB.	• The data against each activity (If awarded in future) need to be conducted in a secure environment compliance to NTBIS requirements. All government products weather stagging/ or live need to be hosted within Pakistan or on National Data Center. • For certification , based on certain products, consortium may be developed by pre qualified firms, depends on the nature of the projects, but the evaluation of the organization is totally based on sole player, what resources are board , what are their certification etc.
3	M/s SCT (Mr. Junaid Khan)	• Is Joint Venture allowed or not? • What particular information(s) should be added to the list of technical staff as demanded in clause 4.3 (f)?	• For prequalification JV is not allowed. • Their profiles and employment details
4	M/s Metis Pvt Ltd. (Mr. Raja Khurram)	• Experience in creating and maintaining the overall structure and layout of a software system's components and their interfaces within and outside of the system.	

5	M/s NESPAK (Mr. Muhammad Usama)	• Can a single IT Company submit a tender for a pre-qualification for two different categories? If yes, then two separate proposals are to be submitted or a single proposal?	• Yes a company may apply for multiple categories however, for each category separate proposal along with required documents will be submitted.
6	M/s Inara Tech (Mr. Gohar Shaikh)	• What is timeline for announcing qualification of companies • Technology staging and Laboratory Environment	• After submission of bids, NITB evaluation process will take 3-4 weeks. • This mean the company should have staging servers for stress testing and security testing etc.
7	M/s Smart Neru (Mr. Aqib Ali)	• Dedicated resources with relevant experience to work on the tasks and relevant technology. Companies to provide resource profiles/CVs along with proof of their employment with the company	• Yes, dedicated Teams working on relevant technologies with resumes/profiles need to be submitted with the proposals.
8	M/s Nespak (Mr. Farrukh Fayyaz)	• What are upcoming projects for which pre-qualification is required for each category. • Does NITB have any specific Contract format (PEC, FIDIC, World Bank, ADB, etc.) that will be used with the successful bidder at the time of Contract Signing? If yes, please share the same with us. • Is there any provision to add only Particular expertise of tools in Affidavit against the respective category as mentioned in clause 4.6?	• Upcoming Projects information can not be shared at this moment. • Will be shared once pre-qualification process is completed. • Only those PO which has been successfully completed and delivered.
9	M/s Npentian Eng. (Mr. Abbas Ali Shah)	• Is it mandatory to describe the use case of all technologies mentioned in evaluation criteria (2? Technical/Domain experience) particularly in Category II?	• Yes.
10	M/s Inara Tech (Mr. Gohar Shaikh)	• Since, the Certifications requirements mentioned in the tender document under this category are more of managerial / introductory type, whereas we have got numerous advanced level certifications, kindly advise if we stand a chance of being considered for the Cybersecurity & Information Security Organizations Category.	• Evaluation criteria along with required certifications are mentioned in the pre-qualification document.
11	M//s Ovex Technology (Mr. Sharjeel Zahid)	• In addition to have significant experience in Consulting Services, we have numerous Certifications in Juniper and Fortinet. Kindly advise if we stand any chance of being considered for the Consulting Organization category.	• Mentioned in the evaluation criteria and same will be required.